

TOWN OF RICHMOND
NEW HAMPSHIRE
Office of Selectmen



July 13, 2015 Meeting

Selectmen present: Carol Jameson, Kathryn McWhirk and Christin Daugherty

Meeting opened at 5:30pm

*****Administrators Report**

Wood updated the Board on:

Tax deeded property; have added to insurance. One property the prior owner is working with the Town to repurchase, the other has not been officially notified. Discussed changing locks on the 2 buildings.

The Board discussed the current cleaning person and lack of cleaning over the last 2 weeks. Board discussed seeking new cleaning person and restructuring the fee. \$50.00 per week was discussed with an added \$25/week for on call service.

Wood advised that she will not be in on Thursday morning. Notices have been posted.

Bill Coll has inquired about his discussion with the Board, reference Barrus Cemetery (as discussed in the June 29th Selectmen's meeting). The Cemetery Trustees allocated \$3500 for work in the Barrus cemetery but lowest bid is \$7000.00. The Board discussed the proposal by Coll to pay ½ in 2015 then the remainder in 2016. The Board stated that unless the work is critical to be completed in 2015 the Trustees can request a contract for the work in winter 2015 to be completed in spring 2016. The Trustees will request the funds be encumbered (\$3500.00) from 2015 budget for work in 2016 and the 2016 budget will have the remaining \$3500. Coll also questioned status of Quaker Cemetery. Town cannot expend Town funds on property not owned by Town. Need to find out how to claim property as Town owned. Wood to contact NHMA for guidance, then have the Trustees research how to put the property under Town ownership.

Chief Bosquet notified the office of an issue on the property located on M405 L101. Bosquet to contact property owners and let the Selectmen know if it's a trespass issue or a zoning violation.

*****Approve Manifest**

Daugherty moved; McWhirk 2nd; the Board voted to approve the accounts payable/payroll manifest dated July 13, 2015 in the amount of \$326,099.88 for accounts payable/payroll. This

includes payment to MRSD, purchase approved fire apparatus, deposits into CR as voted in March and Town payment to Richmond Public Library.

*****Selectmen**

Unpaid Receivables Memo from the Tax Collector – reviewed.

Temporary driveway permit for M409 L089 reviewed. Wood explained the access is for logging and was established years ago. The application was applied for because property owner needs to clear away years of growth. Jameson stated that a permit is not required if used for logging or recreation.

Richmond Heritage Commission is raffling off a quilt made by Terri O'Rourke. McWhirk moved; Daugherty 2nd; the Board voted to approve the raffle.

McWhirk moved; Daugherty 2nd; the Board voted to approve the Intent to Cut for M405 L099.

Zoning complaint via "Contact Us" on website – reviewed.

The Board reviewed the process to get a permitted driveway in the newly acquired land which will be merged with the Vets Hall lot to create future parking behind the Vets Hall. Board to give to Beal for layout and recommendation.

Letters to prior owners of tax deeded property, reference *Notice to Former/Opportunity to Repurchase*, reviewed and signed. Wood to mail out regular USPS and certified/return receipt. Board members to also personally deliver letter to M413 L008 on Wednesday July 22nd. Prior owner for M408 L008 has contacted the Town and is interested in repurchasing. The Board discussed the amount of penalty. The Board has decided to charge 2.5% penalty on this property. The Board needs to confirm costs incurred with the Tax Collector before voting on the re-purchase price.

Memo from DHHS, reference Richmond Health Officer appointment, reviewed and discussed. Jameson to contact Marcus Beauregard and discuss whether he wants to be re-appointed.

Copy of memo to Richmond Historical Society from Richmond Public Library – reviewed.

Professional Services Agreement between the Town of Richmond and Southwest Region Planning Commission, reference the Community Development Block Grant-Four Corners Redevelopment Study – reviewed and approved subject to legal review by Chair. Jameson to sign in the next couple days.

Jameson updated the Board on the activity with the Coalition. She noted that there is a meeting scheduled with all towns in southwest NH, within the pipeline route, to meet with the Southwest Region Planning Commission on July 22 at 7pm in Fitzwilliam.

Daugherty reviewed the meeting Wood, McWhirk and Daugherty attended in Winchester last week with Jameson, reference zoning compliance.

Public Appointments

Susan Wyatt met with the Board, reference Silvio Conte Wildlife Refuge in relation to the pipeline.

Sandy Perry and Kim Mattson/MBC met with the Board, reference the survey/subdivision of M408 L049 and the septic issue discussed with Drew. McWhirk explained that Drew stated that since the septic was replaced in-kind, no septic design is on record with the State so the State is requiring a test pit/perk test. Mattson stated that the replacement septic was a raised system and installed 2 owners ago; there should be a design on record somewhere. Time line to get house on the market was also discussed. Mattson also discussed activity in the Allen lot. There appears to be a 4-wheeler trail through the lot and a bridge built. Some trees have also been cut down. Mattson asked if the Town has given the club permission to do this work. Mattson stated that she appreciates the use as recreation; the addition of trail and bridge is an asset but she would like to see everyone work together to establish the recreation area and to come up with an inclusive vision. Mattson shared the preliminary/rough proposed plans from the MBC.

Marcus Beauregard met with the Board, reference his concerns with the pipeline location in relation to his residence and an aquifer.

Beauregard also discussed the State's results from water testing at Cass Pond and Sandy Pond. Results are within standards.

Beauregard also discussed the runoff issue at the Town beach. Will look into Minimum Impact permit process with the State.

Current projects within Parks & Rec were discussed.

Meeting adjourned at 9:28pm